

	Sport/Activity	Pony Racing Activities/Training Days	Date of Event	27/2/22
	Event	Pony Racing Rally	OS Grid Ref	
	Location	McPherson Racing Martins Hill Bledington Road Nr Stow-on-the-Wold Gloucestershire, GL54 1JH	What3Words	Enhances.unsecured.trick

Hazard	Who might be injured?	Risk Controls (already in place)	Further Action Required	Allocated Person / Date	Completion Date and Initial
<i>What is the injury? How can the injury occur?</i>	<i>E.g. people (members, volunteers, spectators, etc), animals, vehicles.</i>	<i>What is currently being done to prevent the injury occurring?</i>	<i>What more needs to be done?</i>	<i>Who is responsible for completing the action? What is the planned time frame for this?</i>	<i>Initial and date when action is completed</i>
Perimeter points: inadequate gateways and fencing, unclear entrance and exit routes risking collision	Vehicles, members, spectators, horses and those attending	Pre event check taken place, at this time boundary lines, fencing and gates of the site are checked for security Repeat checks of the boundary will be made prior to the event and at regular intervals to ensure security of site (gates closed). The gates to the site will be closed, after entrance and exit of all members and visitors. Details included in the pre event briefing. Signage in place to ensure safety whilst entering and exiting the tournament grounds Enough safe turning space will be provided for vehicles to enter and exit the site, including for large lorries If officials are needed to assist they will wear hi vis clothing and stop traffic. Ground conditions in gate ways will be monitored and pot holes filled as necessary.	Monitor and ensure compliance	PC appointed person to monitor	Site assessment completed On the day of the event.

Refer to venue risk assessment	In addition to this risk assessment adhere to additional risks highlighted				
Adverse weather conditions: driving and venue visibility	Members, spectators, horses parents/ guardians and vehicles	Weather conditions on the day monitored and decision taken to proceed or cancel event made by organiser. Access by foot or vehicle may be impacted, ground maintenance steps taken where possible for gate ways, parking and pedestrian areas Ground conditions for activity monitored and steps taken to ensure safety where possible.	Monitor and ensure compliance PC appointed person must ensure an access route for emergency vehicle access is maintained	PC appointed person to monitor	On the day of the event.
Parking: vehicle impact with other vehicles, and horses	Members, spectators, horses and vehicles	Parking areas will be clearly signed Briefing sent to Parents /sharing details of the site and guidance on movements around site: vehicles to travel slowly and follow organisers guidance. Vehicles parked in line with current Pony Club Guidance If officials are needed to assist, they will wear hi vis clothing and stop traffic. Ground conditions in gate ways will be monitored and pot holes filled as necessary.	PC appointed person must ensure an access route for emergency vehicle access is maintained	PC appointed person to monitor	On the day of the event.

Vehicle impact with pedestrians	PC Members, spectators, horses and those attending the event may be injured by the movement of vehicles onto the venue through collision with each other.	Adequate width and positioning of entrance off main road. Suitable parking areas available. Vehicle drivers informed to drive slowly on site and follow directions of site occupiers.	Brief PC appointed person to continue to assess traffic movement, parking and control any issues with congestion. PC appointed person must ensure an access route for emergency vehicle access is maintained. Local risk controls by site occupier to be enforced.	PC appointed person to monitor	On the day of the event.
Event layout: <i>Impact between vehicles,</i> <i>Vehicles vs pedestrians,</i> <i>Vehicles vs horses</i>	PC Members and spectators may become injured if impact occurs between vehicles, pedestrians and competitors. Vehicles could be moving too quickly or may not see the pedestrians.	Vehicle free area for pedestrians. Wide horse access route from lorry parking to arena. No-go vehicle areas, no-go horse areas where required by site occupiers.	During the event, ensure controls and compliance are monitored by PC appointed person. Local risk controls by site occupier to be enforced.	PC appointed person to monitor	On the day of the event.

Adverse weather conditions impacting rider or equine wellbeing: visibility, heat stroke, dehydration, hypothermia	Member, Equine and parent/ guardian or Official	<p>Visibility during a event may be impacted, guidance on what to do in these circumstances given in briefing</p> <p>Hot temperatures could impact on the rider and equines welfare and health, parent/ guardian can ensure water available.</p> <p>Cold, wet, windy and rain/ snowy days can impact visibility, result in hypothermia.</p> <p>To mitigate riders advised of appropriate clothing for rider and equine alike, provided with warm drinks provided at intervals and monitored throughout event. Additional clothing/ dry clothing may be provided as necessary for rider or equine.</p> <p>Event may cancel due to weather conditions, if deemed unsafe to continue by organiser.</p>	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	At set up of the event On the day of the event.
Impact and crush injuries from falls or contact with horses.	PC Members and spectators may become injured if crush or impact occurs by being kicked, trodden on or crushed by close proximity to a horse.	<p>It is the riders/handlers responsibility to ensure their horse is under control at all times.</p> <p>Spectators are kept behind the safety barriers on the racecourse</p> <p>Pedestrians stood in close proximity to horses must be responsible for their own safety and the possibility of crush from hoof to foot contact.</p> <p>Pedestrians and handlers should avoid standing directly behind horses.</p> <p>Any horses that are known to kick must wear a red ribbon in the tail.</p> <p>All riders must wear an approved riding hat at all times when mounted in compliance with PC rules.</p> <p>Congestion building up with horses around entrances to the arena must be monitored and riders/handlers will be asked to move away to create space.</p> <p>It is the parent/rider/handler responsibility to ensure all horse tack is safe, sound, secure and fits correctly.</p>	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.

Impact or crush injury when using the arena facility and activity equipment.	Impact or fall injury due to inadequate facility or incorrect equipment used in riding activities.	Equipment checked before each group as required. Course and equipment are changed and altered based on activities and rider abilities by the competent instructor. Surface Conditions are monitored and are safe. Any other requirements from the site occupier are taken into account.	Equipment to be checked by each instructor prior to each rides use. Any damaged equipment reported immediately and remove from use if required. PC officials will check the areas and construction of these on set up of event, prior to play and during the event Coach to monitor rider ability and surface conditions. Local risk controls by site occupier to be enforced.	PC appointed person	On the day of the event.
Impact and crush injuries from loose horses.	PC Members, members of the public and spectators may become injured if impact occurs between them and a loose horse	In the case of a loose horse, a warning of 'LOOSE HORSE' must be shouted and action taken immediately to prevent the horse escaping onto the road. Horses will be penned appropriately. Where possible physical barriers or gates must be in place to prevent loose horses reaching a public road. When not being ridden horses will be kept in a secure pen or ties to a fixed point	All attendees must be aware to attempt to prevent a loose horse reaching the road if a shout of 'LOOSE HORSE' is heard. If possible ensure access gate is closed during riding activities. During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Injuries to young and inexperienced riders due to inability to control horse.	PC Members and spectators may become injured if impact occurs between them and a horse or the rider falls from the horse.	Accredited and competent instructors. Direct supervision as required Appointed person to brief instructors before start of session. Observe each ride for part of rally or training. Instructor must ensure each activity is suitable for the ability of the rider. Move riders in group not suitable for their ability or pony. Parent / helper assistance for younger / novice riders if needed. Communication methods agreed. Facilities and equipment suitable for each ride's ability. Coaches assess riders and pony combination in the arena prior to any pace work. If the rider and pony are felt not to be suitable for pace work, they are not allowed on the gallops or to participate in any pace work.	Coaches must ensure each activity is suitable for the ability of the rider. Instructors with up to date competence certificates. DBS, Safeguarding and First Aid, Mobile phones charged and available. Emergency procedure in place.	PC appointed person to monitor	On the day of the event.

Start of Pace work: mingling at the start, ponies kicking and pony excited behaviour	PC members and/or coaches, Ponies		Coaches must ensure each activity is suitable for the ability of the rider. Instructors with up to date competence certificates. DBS, Safeguarding and First Aid, Mobile phones charged and available. Emergency procedure in place.	PC appointed person to monitor	On the day of the event.
Injuries as a result from fall from Equicisor	PC members and/or coaches	The equipment will undertake regular maintenance and safety checks prior to use The equipment will be placed on a level and suitable surface Suitably accredited person will be coaching the session with relevant experience to guide through each activity Those participating in the activity will wear to standard Personal Protective equipment at all times whilst taking part in the activities.	Coaches must ensure each activity is suitable for the ability of the rider. Instructors with up to date competence certificates. DBS, Safeguarding and First Aid, Mobile phones charged and available. Emergency procedure in place.	PC appointed person to monitor	On the day of the event.
Injuries as a result of fall, loss of balance and slip on balance equipment	PC members and/ or coach	The equipment will undertake regular maintenance and safety checks prior to use The equipment will be placed on a level and suitable surface Suitably accredited person will be coaching the session with relevant experience to guide through each activity Those participating in the activity will wear to standard Personal Protective equipment at all times whilst taking part in the activities.	Coaches must ensure each activity is suitable for the ability of the rider. Instructors with up to date competence certificates. DBS, Safeguarding and First Aid, Mobile phones charged and available. Emergency procedure in place.	.PC appointed person to monitor	On the day of the event.
Crush or impact from use of mobile machinery/ vehicles.	PC Members and spectators may be injured from contact with mobile machinery such as tractors. Horses may also be injured depending on where the machinery was being operated.	Machinery must not be operated in close proximity to children and horses during the event. Machinery must only be operated by Competent operators. All machinery must be operated in a clear working area. vehicles are to be kept in designated areas whilst at racecourse/ training venue.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.

Slip or trip hazards from ground conditions or in officials' area	PC Members and spectators may be injured from slip or trip injuries while on site.	Ground conditions and any significant slip or trip hazards have been identified and removed or segregated. The official's area gazebo/ table and chairs will have footing and lines clearly identifiable to reduce trip hazard	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Official or emergency vehicles in pedestrian areas: <i>Impact with pedestrians and horses</i>	PC Members and spectators may become harmed if official emergency vehicles are travelling too quickly, they may collide with pedestrians and injure them.	Limit number of vehicles, designated routes, designated pedestrian and horse movement areas. Emergency vehicles attending must be shown the correct access route and warned of the number of pedestrians on site.	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Injury severity being increased due to slow or delayed first aid treatment.	PC Members, spectators and the general public may have the severity of any injuries received increased by slow or delayed first aid provision.	Competent qualified first aiders will be present on the day of the event. The first aiders will have adequate amounts of the correct type of first aid provision. Suitable medical helicopter landing areas are available. Site location identified by Grid Reference and What3Words. Mobile phone signal or land line available.	None	PC appointed person to monitor	On the day of the event.
Impact or impalement injuries from contact with, fencing, stakes and roping:	PC Members, spectators, the general public and horses can become injured by contact with, fencing, stakes and roping by getting too close to them or tripping over them. The general public may become injured by roping if they don't see it and trip over it.	All ring fence posts are to be an approved type with a large enough diameter to prevent impalement if a rider falls onto the post. Unprotected metal posts are not to be used. Rope is to be high contrast in colour to provide a good contrast against the background to make it visible. Fence posts to be secured adequately.		PC appointed person to monitor	At set up of the event On the day of the event.

Trip injuries from routing of cables and pipes.	Officials, competitors, horses and the general public PC Members, spectators, the general public and horses may be injured due to a tripping hazard of trailing wires or flexible hose and pipe.	Cables must be run at high level, in a safe area, or covered where possible. Hoses must be run away from main pedestrian area and be in a high visibility colour to enable them to be highly visible.	During the event, ensure controls and compliance are monitored.	PC appointed person	At set up of the event On the day of the event.
Impact injury due to contact with cable used for support of overhead power line posts.	Horses and pedestrians may slip or fall due to tripping or contact with overhead power line post supporting ground cables	Cables fenced off to eliminate contact. Barriers used to highlight presence of cable and prevent contact.	None	PC appointed person	At set up of the event Monitored on the day of event
Members of the public using footpath route being injured by horses.	Members of the public may come into contact with horses due to close proximity of public footpath across event area.	Footpath roped off to provide physical separation barrier between pedestrians and horses. Clear footpath route established to provide safe access route. Signs erected to direct pedestrians safely across event area. Marshals provided with guidance to direct pedestrians along safe route. Safe route shown on site layout plan.	Marshals to instruct pedestrians of safe route on the day.	PC appointed person	On the day of the event.
Loosing someone on site	Officials, competitors, visitors and general public	Organisers will have contact information for all in their party Site will be locked down and no entry/ exit will be allowed until search has been carried out. Play will be suspended during search. Search to be carried out by PC Officials Once lost person is found event activity can resume In event lost person is not found, additional steps to involve emergency services and notify PC trustees/ management will be taken	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event
Catering: attendees eating from the contractor and coming down with food poisoning	Officials, Competitors, visitors and general public	Measures and checks of contractors being booked in place, this will ensure compliance with insurance and food hygiene for example Risk Assessments from the contractors to be shared and monitored for compliance First aid cover on site and local emergency services location shared with attendees	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event

Catering: attendees may be cooking from themselves in vehicles and BBQs. This can result in burns and/ or food poisoning.	Officials, Competitors, visitors and general public	First aid cover will be provided through out the duration of the event and over night if camping. First aid kit will be available which includes equipment/ treatment methods to support with burns. Guidance on the use of BBQs on site will be supplied to attendees prior to arrival on site as part of the briefing information. This will detail when BBQs are permitted and how/ when to dispose of them	PC officials will monitor the camping areas and provide guidance on BBQs as required, including putting out and disposal of BBQs		
Equine: bio security: horses could become ill whilst at the event and need medical care	Horses and ponies	All horses and ponies in attendance will meet the vaccination requirements of the Pony Club as per its current rules. Penning will be separate to limit contact between equines A vet will be onsite during hours of the event to support with medical needs A vet will be on call out of hours for those remaining on site and able to support should the need arise Equines will be vetted out of the event if they are unwell and there is a health concern. This will need a vet sign off. Relevant veterinary advice will be sought based on the situation and need to ensure welfare of the equines at the event.	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event
Fire: injuries due to a fire on site. Injuries can include, slips, trips, falls along with bruises and broken bones	Officials, Competitors, visitors and general public	Appropriate medical cover will be available through out the duration of the event, including for those camping Guidance on actions in the event of a fire will be shared as part of the briefing- where to gather and how to access equipment Local emergency services numbers available on site in the case of need Appropriate action in the event of a fire will be to call 999 and not fight the fire as not trained, have correct safety equipment or equipment to put out the fire.	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event

COVID-19: Risk of transmission of COVID-19 between people on site	Officials, Competitors, visitors and general public	<p>Sport rules adapted to minimise contact and risk of transmission</p> <p>Regular cleaning of public areas such as toilets</p> <p>Hand sanitiser stations positioned around the site</p> <p>Riders and all other attendees told to observe social distancing measures when not playing, including not going into each other lorries/ tents if social distancing cannot be maintained</p> <p>Information on measures included in pre event briefing, due to current measures and guidance.</p>	During the event, ensure controls and compliance are monitored	PC appointed person	On the day of event
Harm to an individual's rights, wellbeing and mental/ physical being	Members, parents, guardians, officials and pedestrians	<p>The organisation has members of staff to support with safeguarding of all involved at our activities. The Pony Club Safeguarding policy outlines the processes which should be adhered to (<u>full details</u>).</p> <p>Those who regularly come in to contact with members, e.g Coaches and officials or those in a position of responsibility, must meet compliance checks. This is termed as regulated activity/ work and is covered in the <u>Safer Recruitment Policies</u>. Coaches level of supervision is determined by their qualifications (<u>full details</u>).</p> <p>Camps, Competitions, Residentials and excursions are carried out in line with <u>guidance</u>, including provision of supervision and ratios of staffing.</p> <p>Members, parents, guardians, volunteers and officials adhere to the respective <u>Code of Conduct</u> and steps are taken should this not be followed.</p> <p>All measures identified in the <u>Health and Safety Rule book</u> are adhered to, including first aid and accident reporting.</p> <p>Members medical needs are identified through medical consent form and steps agreed with the parent/ guardian and nominated official to administer and store medication including record keeping.</p> <p>The organisations <u>Drugs and Alcohol Policy</u> is adhered to.</p>	A named safeguarding lead is appointed at activities and is present. Monitor and ensure compliance	PC appointed person to monitor	<p>Site assessment completed</p> <p>On the day of the event.</p>

Harm due to medical treatment of equine. Injury could be crush, cut, bruise and glancing blow.	Members, parents, guardians, officials and pedestrians	Local vets have been alerted to the event. All incidents are recorded in line with The Pony Club procedures. If required by the <u>Health and Safety Rulebook</u> Vet Matrix are in attendance, contact information is shared with attendees. First Aid Provision in place which is in line with the <u>Health and Safety Rule</u> book First Aid Matrix, attendees are aware of how to contact First Aid. On site first aid have been alerted that these is an injured equine and those attending may need assistance. A suitable location for the treatment of equines at the event has been identified prior to the event. Appropriate Personal Protective Equipment (PPE) is worn to aid treatment of the equine. Where necessary PPE meets the required safety standard. Treatment is only administered by/ with approval of the owner. The equine is handled during treatment by suitable adult(s) and instructions are followed. The injury is assessed and severity. Veterinary assistance is sought as needed. Appropriate medical treatment administered/ stored inline with item instructions and COSHH guidance supplied with the product	Monitor and ensure compliance	PC appointed person to monitor	Site assessment completed On the day of the event.
Prize giving: slip, trip, fall on or off the podium/ stage	PC Members and spectators may be injured from slip or trip injuries while on site.	Ground conditions and any significant slip or trip hazards have been identified and removed or segregated. The areas will have footing and lines clearly identifiable to reduce trip hazard The podium/ stage should be of adequate size and construction	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.
Prize giving: spectators/ members slip, trip or fall in the area.	PC Members and spectators may be injured from slip or trip injuries while on site.	Ground conditions and any significant slip or trip hazards have been identified and removed or segregated. The areas will have footing and lines clearly identifiable to reduce trip hazard The podium should be of adequate size and construction Chairs and tables will suitable construction, these will be tucked under table	During the event, ensure controls and compliance are monitored.	PC appointed person to monitor	On the day of the event.

Risk assessment completed by:	Date completed:	Review Date:
Name: Lucy Garbutt DC	27/2/22	
Signed:		
Risk assessment read & agreed by rally organiser		
Name: Renee Broughton		
Signed:	27/2/22	